



# Meeting Agenda Technical Working Group Subcommittee Meeting

**Wednesday, June 25, 2025 - 6:00 p.m.**

Brisbane City Hall Annex

25 Park Place | Brisbane, CA 94005

Hybrid Option: <https://smcgov.zoom.us/j/96262144639>

Call-in: US: +1(669)900-6833 Webinar ID: 962 6214 4639

This meeting of the San Francisco Airport Community Roundtable Ground Based Noise Subcommittee will be in person at the above-mentioned address. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at 25 Park Place, Brisbane, CA 94005.

## **Public Comment**

### In-person Participation:

If you wish to speak to the Membership, please fill out a speaker's slip located at the entrance. If you have anything you want to distribute to the Membership and include in the official record, please hand it to the Clerk who will distribute the information to the Membership and Staff.

### Via Teleconference (Zoom):

The meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/96262144639>. The webinar ID: 962 6214 4639. The meeting may also be accessed via telephone by dialing +1-669-900-6833, entering webinar 962 6214 4639 then pressing #. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak. When the Chairperson calls for the item on which you wish you speak click on the "raise-hand" icon. You will then be called on and unmuted to speak.

### Written Public Comments:

Written comment should be emailed to [sforoundtable@smcgov.org](mailto:sforoundtable@smcgov.org). Your email should include the specific agenda item for which you are submitting a comment. Members of the public are limited to one written comment per agenda item and the length of the emailed comment should be commensurate with two minutes or approximately 300 words. Written comments received by 5:00 pm on the day before the meeting, will be provided to the Roundtable, made publicly available on the website and read during the meeting.

## **ADA Requests**

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda packet or other writings that may be distributed at the meeting, should contact staff as early as possible but no later than 10:00 am the day before the meeting at [SFORoundtable@smcgov.org](mailto:SFORoundtable@smcgov.org)

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San Francisco International Airport/ Community Roundtable  
455 County Center – 2<sup>nd</sup> Floor, Redwood City, CA 94063  
[sforoundtable.org](http://sforoundtable.org)





June 17, 2025

TO: Members of the SFO Roundtable  
FROM: Vanessa Lee, SFO Roundtable Coordinator  
RE: Review and Approval of SFORT 2025-2026 Work Plan

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## **BACKGROUND**

Each year, the San Francisco International Airport/Community Roundtable (SFORT) prepares an annual work plan to ensure focus, accountability, and alignment with the goals of its members and stakeholders. A draft version of the Fiscal Year 2025-2026 Work Plan has been developed to outline key priorities and activities for the SFO Airport/Community Roundtable. The work plan is organized into three primary sections and includes six strategic goals for the Roundtable to accomplish over the next fiscal year. The workplan is intended to serve as a strategic tool to guide staff efforts, support roundtable members, and advance the Roundtable's mission of addressing airport-related noise impacts on surrounding communities.

## **OVERVIEW**

The draft FY 2025-2026 Work Plan reflects six strategic goals: (1) Strengthen Engagement with Elected Officials by coordinating regular updates and advocacy touchpoints; (2) Support Education and Training for Roundtable members and staff to ensure technical fluency in noise issues and governance best practices; (3) Advance the Fly Quiet Program as a data-driven tool for airline accountability and public transparency; (4) Enhance Communication Tools through improvements to the website and digital platforms; (5) Improve Regional Coordination by creating opportunities for site visits and shared learning and (6) Ensure Organizational Effectiveness through strong administrative processes and clear performance tracking. These goals provide the foundation for all activities outlined in the work plan and reinforce the Roundtable's commitment to responsiveness, advocacy, and informed leadership.

Upon review and approval of the draft work plan by the Technical Working Group (TWG), a formal presentation and recommendation for adoption will be brought to the full Roundtable for consideration at the August meeting.



# **ROUNDTABLE ANNUAL WORK PLAN**

July 1, 2025, through June 30, 2026

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## **Introduction**

The 2024-2025 Work Program establishes the strategic direction for the SFO Airport/Community Roundtable over the next year, outlining key initiatives and priorities aimed at mitigating aircraft noise, engaging with stakeholders, and advocating for policies that minimize the impact of aviation operations on surrounding communities. This document serves as a roadmap for action, ensuring that the Roundtable remains proactive, data-driven, and responsive to the evolving needs of affected residents.

The Work Program aligns with the Roundtable's Strategic Plan, which provides a long-term vision for addressing noise concerns and fostering constructive dialogue between community representatives, SFO, airline partners, and policymakers. While the Strategic Plan sets multi-year objectives, the Work Program is structured around an annual planning cycle, allowing for adaptability in response to emerging challenges, technological advancements, and shifts in regulatory oversight.

As part of this structured approach, the Work Program defines seven strategic goals that serve as focal points for the Roundtable's efforts. Each goal is supported by targeted initiatives designed to achieve measurable outcomes in noise mitigation, policy development, and community engagement. By prioritizing these initiatives, the Roundtable will continue to serve as an effective forum for advocacy, collaboration, and public participation in shaping solutions to airport noise issues.

The following sections outline the seven strategic goals and the initiatives that will guide the Roundtable's work throughout the 2024-2025 planning cycle.

### **Strategic Plan Goal 1: Strengthen Engagement with Federal, State, and Local Delegations on Airport Noise Reduction Initiatives**

1. Increase the Legislative Committee's workplan within the Roundtable to drive policy advocacy efforts. This includes ensuring the committee actively track legislative developments, engage with policymakers, and propose initiatives that align with the Roundtable's noise mitigation objectives.
2. The Roundtable will, on an ongoing basis, invite to meetings and brief the three Members of Congress who currently represent the Roundtable geographic area and their staffs as well as other elected officials on aviation issues, including the various factors that affect aircraft noise impacts to residents – especially health impacts. These briefings will ensure that legislators remain informed about community concerns and have the necessary data to advocate for meaningful policy changes at all levels of government.
3. Identify and sponsor specific noise reduction legislation at the state or federal level to create enforceable policies on aircraft noise mitigation. The Roundtable will work with lawmakers to draft, introduce, and support legislation that prioritizes quieter flight procedures, operational restrictions, and technological advancements to reduce noise pollution.

4. Review and explore partnerships with advocacy organizations to support noise reduction initiatives and ensure community concerns are reflected in policy discussions. By collaborating with established advocacy groups, the Roundtable can amplify its voice, build coalitions, and strengthen efforts to push for regulatory and industry changes that benefit impacted communities.

**Strategic Plan Goal 2: Develop Enhance Coordination Plan for the Technical Working Group focused on Noise Mitigation, Ground Based Noise and Flight Operations Oversight**

1. The Roundtable Technical Working Group will monitor and evaluate the implementation of the FAA NIITE and HUSSH Departures/Southbound Transitions nighttime noise abatement procedures for compliance, including location, altitudes, and nighttime usage. The Roundtable will continue to advocate for increasing the nighttime hours these procedures can be used and will recommend necessary adjustments to the full Roundtable to minimize community noise impact. The group will also evaluate all nighttime operations and advocate strategies that reduce nighttime aircraft noise in all affected areas.
2. The Technical Working Group will engage with SFO and the airlines to address non-safety vectoring practices, such as aircraft shortcuts over residential areas, particularly at night. The Roundtable will work directly with SFO and airline partners to discourage shortcutting practices and promote flight paths that minimize noise impacts on communities. Additionally, the Roundtable will advocate for the exclusive use of Runway 28R for nighttime arrivals to reduce noise exposure for local communities.
3. The Ground-Based Noise (GBN) Subcommittee will hold meetings to discuss the findings of the "Up the Hill" Study. The results of this study will be presented to the full Roundtable for review and discussion. Following the conclusion of these meetings, all future work related to ground-based noise impacts on cities near the airport will be absorbed by the Technical Working Group. The Technical Working Group will oversee any ongoing or new initiatives aimed at mitigating ground-based noise issues.
4. The Roundtable will expand the subcommittee oversight to address both departure and arrival noise issues affecting all Roundtable communities. The group will continuously evaluate PIRAT STAR Airspace arrivals and southern arrival procedures such as SERFR and BDEGA to identify potential noise mitigation strategies. The Technical Working Group will strengthen monitoring of all SFO departure and arrival procedures, ensuring proactive recommendations to regulatory bodies.

**Strategic Plan Goal 3: Coordinate closely with SFO's Noise Abatement Office to Address Airport Operation Noise**

1. The Roundtable will identify noise impacts and provide recommendations to SFO Airport Noise Abatement Office for outreach to airlines and FAA as well as to the Airport Director to address in the Airport Development and Noise Action Plans.
2. The Roundtable will review and provide feedback on the SFO Strategic Plan, Development Plan, and Noise Action Plan, with a particular focus on Environmental Justice and health-related environmental impacts.
3. The Roundtable will explore conducting comprehensive technical studies within its jurisdiction to analyze nighttime noise events. These studies will assess whether the noise results from adherence to or deviations from published flight procedures. Additionally, the studies will identify the root causes of these disturbances, determine the responsible agencies or entities, and provide recommendations for appropriate remediation efforts.

#### **Strategic Goal 4: Strengthen compliance tracking and accountability within SFO's Fly Quiet Program**

1. The Roundtable will partner with SFO on incentivizing and modifying the *Fly Quiet Program* to promote the program, ensure compliance and measurable improvement year over year.
2. The Roundtable, in collaboration with their technical consultant, will work with the San Francisco International Airport to Strengthen compliance tracking and accountability within the Fly Quiet Program.
3. The Roundtable will engage with SFO and airline partners to reinstate this recognition program, which incentivizes airlines to adopt quieter operational practices. By reintroducing the awards, the Roundtable aims to encourage measurable improvements in noise reduction, foster industry accountability, and highlight carriers that demonstrate leadership in responsible flight operation.

#### **Strategic Goal 5: Enhance Public Education on Noise Mitigation Efforts and Address Community Concerns**

1. Improve website usability by working with technical consultants and web developers to ensure the SFO Roundtable website can be used as an education tool and information hub for the community, including the inclusion of interactive community feedback.
2. The Roundtable will continue to hold regular meetings as a forum for the public to speak, listen, and learn about noise mitigation efforts and Roundtable initiatives. These meetings will provide updates on Roundtable actions, facilitate community engagement, and serve as a platform for discussions on ongoing and future noise reduction strategies.
3. Develop and distribute educational materials, including presentations, reports, and online resources, to inform the public about noise mitigation initiatives, flight

operations, and the Roundtable's role in advocating for community interests.

4. Expand Outreach to Underrepresented Communities Affected by Noise – Conduct targeted outreach to historically underrepresented or disproportionately impacted communities near the airport to ensure their concerns are heard and addressed. Develop partnerships with local organizations to facilitate community participation in Roundtable initiatives.

**Strategic Goal 7: Improve Roundtable Effectiveness: Increase Roundtable effectiveness with inward focused Member education and support**

1. Continue to provide an annual-Noise 101 training and/ or similar educational resource to the SFO Roundtable members will posting on the website for availability to roundtable members and the public.
2. Compile a user-friendly glossary of aviation terms to be provided as part of the meeting packets as well as posted on the Roundtable website.
3. Using a satellite-based map, create a graphical compilation of SFO published flight procedures, along with some actual flight tracks (including non-safety vectoring for efficiency) to assist members in understanding the flight noise impacting their residents.