



Meeting Announcement

Portable Noise Monitor Placement

Monday, October 24, 2022

12:00 p.m. – 1:30 p.m.

BY VIDEO CONFERENCE ONLY

Please click the link below to join the webinar:

<https://smcgov.zoom.us/j/92823251684>

Or Dial-in:

US: +1(669)900-6833 Webinar ID: 928 2325 1684

Note: To arrange an accommodation under the Americans with Disabilities Act to participate in this public meeting, please call (650) 363-4220 at least 2 days before the meeting date.

**Please see instructions for written and spoken comments at the end of this agenda.

AGENDA

Call to Order

Public Comment on Items NOT on the Agenda

CONSENT AGENDA

1. Action to Set Agenda and Approve Consent Agenda

2. Brown Act Remote Meetings Resolution (5-min)

Attachments: Memo and Resolution of Approval

REGULAR AGENDA

3. Review and update on Portable Noise Monitor Placement Ad Hoc Committee

Terry O'Connell, Chair, Portable Noise Monitor Placement Ad Hoc Committee

4. SFO Noise Office Update

a. Current and recent locations of the portable noise monitors

b. Planned or requested locations for portable noise monitors

c. Noise Office deployment of portable noise monitors and reporting

d. How will GBAS Group 1 innovative approach noise monitoring requirements (estimated for 2024/2025) impact future deployments?

Bert Ganoung, SFO Aircraft Noise Office Manager

5. Member Discussion

6. Adjourn

****Instructions for Public Comment during Videoconference Meeting**

During videoconference of the Portable Noise Monitor Placement subcommittee meeting, members of the public may address the Roundtable as follows:

Written Comments:

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to amontescardenas@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 12:00 pm on the day before the meeting, it will be provided to the Roundtable and made publicly available on the agenda website under the specific item to which comment pertains. The Roundtable will make every effort to read emails received after that time but cannot guarantee such emails will be read during the meeting, although such emails will still be included in the administrative record.

Spoken Comments:

Spoken public comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The Technical Working Group meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/92823251684>. The meeting ID: 928 2325 1684. The meeting may also be accessed via telephone by dialing in +1-669-900-6833, entering meeting ID: 928 2325 1684, then press #.
2. You may download the Zoom client or connect to the meeting using the internet browser. If you are using your browser, make sure you are using current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Roundtable Chairperson calls for the item on which you wish you speak click on "raise-hand" icon. You will then be called on and unmuted to speak.
5. When called, please limit your remarks to the time limit allotted.



October 20, 2022

TO: Portable Noise Monitor Placement Subcommittee

FROM: Kathleen Wentworth, Roundtable Coordinator

SUBJECT: Resolution to make findings allowing continued remote meetings under Brown Act

RECOMMENDATION:

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in-person would present imminent risks to the health or safety of attendees.

BACKGROUND:

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and which waived, through September 30, 2021, certain provisions of the Brown Act relating to teleconferences/remote meetings. The Executive Order waived, among other things, the provisions of the Brown Act that otherwise required the physical presence of members of a local agency or other personnel in a particular location as a condition of participation or as a quorum for a public meeting. These waivers set forth in the Executive Order were to expire on October 1, 2021.

On September 16, 2021, the Governor signed Assembly Bill (AB) 361, a bill that codifies certain teleconference procedures that local agencies have adopted in response to the Governor's Brown Act-related Executive Orders. Specifically, AB 361 allows a local agency to continue to use teleconferencing under the same basic rules as provided in the Executive Orders under certain prescribed circumstances or when certain findings have been made and adopted by the local agency.

In order to continue to hold video and teleconference meetings, the Portable Noise Monitor Portable (PNMP) of the San Francisco Airport/Community Roundtable will need to review and make findings every 30 days or thereafter that the state of emergency continues to directly impact the ability of the members to meet safely in-person and that state or local officials continue to impose or recommend measures to promote social distancing. If the PNMP does continue to hold video and teleconference meetings, to meet the requirements of AB 361, the PNMP will need to adopt a resolution at every meeting.



The San Mateo County Board of Supervisors has adopted a resolution to continue remote meetings and encouraged other local agencies to make similar findings.

The membership previously found, and it remains the case, that public meetings pose high risks for COVID-19 spread for several reasons. These meetings may bring together people from throughout a geographic region, increasing the opportunity for COVID-19 transmission. Further, the open nature of public meetings makes it difficult to enforce compliance with vaccination, physical distancing, masking, cough and sneeze etiquette, or other safety measures. Moreover, some of the safety measures used by private businesses to control these risks may be less effective for public agencies.

These factors continue to combine and directly impact the ability of members of the PNMP to meet safely in person and to make in-person public meetings imminently risky to health and safety.

As noted above, under AB 361, local agency bodies were required to return to in-person meetings on October 1, 2021, unless they chose to continue with fully teleconferenced meetings and made the prescribed findings related to the existing state of emergency. At its meeting of October 5, 2022, the Roundtable membership continued to adopt a resolution wherein the membership found, and it continues to be the case that, among other things, as a result of the continuing COVID-19 state of emergency, meeting in-person would present imminent risks to the health or safety of attendees.

DISCUSSION:

We recommend that your subcommittee avail itself of the provisions of AB 361 allowing continuation of online meetings by adopting findings to the effect that conducting in-person meetings would present an imminent risk to the health and safety of attendees. A resolution to that effect and directing staff to return each 30 days with the opportunity to renew such findings, is attached hereto.

FISCAL IMPACT:

None

Attachments:

A. Resolution PNMP22-01

RESOLUTION NO. PNMP22-01

RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM, MEETING IN PERSON FOR MEETINGS OF THE PORTABLE NOISE MONITOR PLACEMENT COMMITTEE, OF THE SAN FRANCISCO INTERNATIONAL AIRPORT/COMMUNITY ROUNDTABLE, WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES

RESOLVED, by the Portable Noise Monitor Placement Subcommittee

WHEREAS, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder, and as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the “Brown Act”), provided certain requirements were met and followed; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 that provides that a legislative body subject to the Brown Act may continue to meet without fully complying with the teleconferencing rules in the Brown Act provided the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days or when meeting next; and,

WHEREAS, the Portable Noise Monitor Placement Committee has an important interest in protecting the health and safety of attendees, and welfare of those who participate in its meetings; and

WHEREAS, at its meeting October 5, 2022, the San Francisco Airport/Community Roundtable continued to adopt, by unanimous vote, a resolution wherein the membership found, *inter alia*, that as a result of the continuing COVID-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees: and

WHEREAS, The San Francisco Airport/Community Roundtable has not met since its regular meeting in October 5, 2022; and

WHEREAS, the membership has reconsidered the circumstances of the state of emergency and finds that the state of emergency continues to impact the ability of members of the Roundtable to meet in person because there is a continuing threat of COVID-19 to the community, and because membership meetings have characteristics that give rise to risks to health and safety of meeting participants (such as the increased mixing associated with bringing people together from across the community); and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the membership deems it necessary to find that meeting in-person would present imminent risks to the health an safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that

1. The recitals set forth above are true and correct.
2. The Portable Noise Monitor Placement Committee finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to return no later than thirty (30) days after the adoption of this resolution or at their next regular meeting to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.

* * * * *

Adopted at the Portable Noise Monitoring Placement Committee this date

Terry O' Connell
Committee Chairperson

Date October 24, 2022



May 26, 2020

TO: San Francisco International Airport (SFO) Aircraft Noise Abatement Office (ANAO)

FROM: Terry O'Connell, Chair, SFO Airport/Community Roundtable Ad-Hoc Subcommittee on Noise Monitor Placement

SUBJECT: Recommendations Regarding Portable Noise Monitoring Terminals (NMTs)

The SFO ANAO maintains an aircraft noise monitoring system to keep track of noise levels in communities around SFO. The system was recently upgraded to all new state-of-the-art equipment and software; the equipment consisting of 28 permanent fixed Noise Monitoring Terminals (NMTs) and eight portable NMTs, representing four more portable NMTs more than their previous system.

The SFO Airport/Community Roundtable has expressed interest in being more involved in the decision making related to placement of the portable NMTs. It has created an Ad-Hoc Subcommittee on Noise Monitor Placement to assist the SFO ANAO in determining rotation systems and priority placements for the NMTs.

With the previous system, the SFO ANAO had historically utilized its portable NMTs in two ways:

1. Permanent Portable
2. Short-Term Portable

Permanent portable NMTs are utilized to measure noise levels on a reoccurring interval (such as quarterly) at the same rotating locations for a typical duration of 2 weeks each. Permanent portable NMTs currently being deployed quarterly in Brisbane, Portola Valley and Woodside.

Short-term portable NMTs are utilized to measure noise levels for a typical duration of 2 weeks as requested by members of the community. Unlike permanent portable NMTs, there is no reoccurring interval established. In 2019, short-term portable NMTs were deployed in San Francisco, Burlingame and Palo Alto.

The SFO Airport/Community Roundtable Ad-Hoc Subcommittee on Noise Monitor Placement recommends to the SFO ANAO to:

1. Maintain the allocation of four permanent portable NMTs
 - a. Current locations include Brisbane, Portola Valley, Woodside
 - b. Consider adding other locations
2. Utilize the remaining four portable NMTs in an expanded short-term noise monitoring program
 - a. Requests should be submitted to SFO ANAO as in the past
 - b. Should requests exceed the availability of NMTs, or should prioritization be required, SFO ANAO will submit requests to the SFO Airport/Community Roundtable Ad-Hoc Subcommittee on Noise Monitor Placement for review.

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- c. The SFORT Ad-Hoc Subcommittee on Noise Monitor Placement will prioritize its recommendations based on criteria such as geographic balance, socioeconomic status and perceived noise impact.
- d. The SFORT Ad-Hoc Subcommittee on Noise Monitor Placement will, where applicable, issue recommendations on community priorities, and report such to the full Roundtable as well as the SFO ANAO.

MEMORANDUM

TO: THE SAN FRANCISCO AIRPORT/COMMUNITY ROUNDTABLE
FROM: BERT GANOUNG
SUBJECT: AIRCRAFT NOISE ABATEMENT
DATE: POLICY ON PERMANENT NOISE MONITOR VS. TEMPORARY
AUGUST 2, 2017

Our policy on permanent noise monitor installations has been in place since 2000. Should a city within San Mateo County request a permanent noise monitor they may do so through their city council. We then provide the following requirements: requesting cities are responsible for the cost of installation, trenching and equipment purchase of approximately \$30,000. The equipment belongs to SFO, SFO will maintain the equipment along with our other NMT's and SFO assumes the telecomm costs. We will negotiate with the city on who assumes the electrical power costs following installation. The city will assist in selecting the locations for the site and SFO will have the final say on the siting. We prefer to be on secured government property and that there be no lease. Should the need for a lease arise, the rate is fixed at \$10.00 per month.

One-time portable noise monitoring is typically provided to requesting individuals or cities that are not within one-quarter-mile of a permanent noise monitoring site. We then place the party on our request for noise monitoring list and progress through the list in a timely manner working around our permanent portable noise monitoring program. We currently have two in San Francisco and one in Belmont on that list. A fourth, in Hillsborough has deferred her monitoring until they are ready.

Permanent portable noise monitoring is performed at the same location once each quarter at the same point in the quarter for ten to fourteen days per California Code of Regulations Title 21 State Noise Standards. We have had three locations and are currently operation two in Portola Valley and Woodside. The third location on Belmont