

**AIRPORT / COMMUNITY ROUNDTABLE
REGULAR MEETING OVERVIEW**

Meeting No. 238
Wednesday, April 6, 2005

Item 3.c

1. Call to Order, Roll Call

Marland Townsend, City of Foster City representative and Roundtable Chairperson, called the Regular Meeting of the Airport/Community Roundtable to order, at approximately 7:07 p.m. in the Dave Chetcuti Room, at Millbrae City Hall in Millbrae, California. Dave Carbone, Roundtable Coordinator, called the roll. A quorum (at least 12 Regular Members) was present, as follows:

Regular Members Present

Jack Barry, City and County of San Francisco Mayor's Office Representative

Mike McCaronn, SFO Director, Bureau of Community Affairs

Mark Church, Roundtable Vice-Chairperson and County of San Mateo Board of Supervisors Representative

Richard Newman, Chairperson C/CAG Airport Land Use Committee (ALUC)

William Conwell, Town of Atherton

Clara Johnson, City of Brisbane

Terry Nagel, City of Burlingame

Judith Christensen, City of Daly City

Marland Townsend, Roundtable Chairperson, City of Foster City

Christine Krolik, Town of Hillsborough

Lee Duboc, City of Menlo Park

Linda Larson, City of Millbrae

Matt Grocott, City of San Carlos

John Lee, City of San Mateo

Ray Green, City of South San Francisco

Regular Members Absent

City and County of San Francisco Board of Supervisors – Vacant

City of Belmont

City of Half Moon Bay

City of Pacifica

Town of Portola Valley

City of Redwood City

City of San Bruno

Town of Woodside

Advisory Members Present

Sean Cullinane, SFO Air Traffic Control Tower

Roundtable Staff/Consultants

David F. Carbone, Senior Planner, County of San Mateo/Roundtable Coordinator

Heather R. Hoshii, Roundtable Assistant Coordinator

Walter Gillfillan, Roundtable Project Manager, Consultant

San Francisco International Airport Staff

Bert Ganoung, Noise Abatement Manager

Sjohnna Knack, Noise Abatement Systems Manager

Dave Flint, Noise Abatement Specialist

Others Present

See Attached Attendance List

2. **Public comment on items not on the Agenda**

NONE

CONSENT AGENDA

3. **Consent Agenda Items**

- a. Review of Airport Director's Report for January 2005
- b. Review of Airport Director's Report for February 2005
- c. Approval of Roundtable Meeting Overview for February 2005
- d. Review of Correspondence/Information Items for April 2005

Consent Agenda Items 3.b. and 3.c. were removed from the Consent Agenda for further discussion.

ACTION: Clara Johnson **MOVED** to approve Consent Agenda Items 3.a. and 3.d. The motion was **SECONDED** by Rich Newman and **CARRIED, UNANIMOUSLY**.

Comments / Concerns / Questions:

- An inquiry into the number of complainants vs. the number of complaints in Brisbane was made
- The information regarding the City of Brisbane on The Monthly Noise Complaint Summary Map for February 2005 was depicted differently than the rest of the cities on the map
- The reason for the different depiction was for clarity due to the fact that Brisbane's numbers were slightly abnormal
- 16 callers from Brisbane logged 317 complaints for the month of February 2005
- Two of the 16 complainants each logged 135 complaints
- January and February usually log the highest number of complaints due to weather
- Clarification was requested regarding the Meeting Overview from the February 2005 meeting regarding RMS #7 being abandoned
- RMS #7 has always been reliable and is included in the monthly noise reports however it is not currently being calibrated due to the fact that the property owner requested Noise Abatement Staff not come on his property
- Two new RMS sites have been selected within the City of Brisbane

ACTION: Clara Johnson **MOVED** to approve Consent Agenda Items 3.c. and 3.b. The motion was **SECONDED** by William Conwell and **CARRIED, UNANIMOUSLY**.

REGULAR AGENDA

4. **Monthly Airport Director's Comments** – Mike McCarron, Director, Bureau of Community Affairs

Comments / Concerns / Questions:

- The noise monitoring system upgrade is ongoing and 12 sites have been updated and retrofitted with new electronics and microphones
- Assistance from the various cities with regards to securing permits for the noise monitoring system upgrade was appreciated and very helpful in moving the project forward
- The FAA District Office notified SFO that there is more funding available to possibly be used to expand the noise monitoring system SFO is currently installing
- Cathay Pacific General Manager met with Mike McCarron and Bert Ganoung and is very eager to improve their Fly Quiet scores.
- As of March SFO has operated SOIA/PRM procedures a total of 21 days
- John Martin is currently in Washington D.C. requesting more controllers for SFO

- SOIA/PRM requires an additional controller to be in the tower for a total of five controllers
- SFO passenger loads were up 12% over last year

5 **Jon C. Long Fly Quiet Report - Fourth Quarter 2004** - Bert Ganoung, Noise Abatement Manager

Comments / Concerns / Questions:

- Airlines are doing better
- The average Fleet Quality Rating was up from 4.63 to 4.95
- This increase has been attributed to the newer Airbus aircraft coming online at SFO and the decrease use of B-747
- The average Noise Exceedance Rating for 4th Quarter 2004 was up slightly from the last two quarters to 8.40
- The biggest increase for the quarter came with the Nighttime Preferential Runway Use Rating going from 4.33 to 6.64
- Due to weather, there were fewer Gap Departures
- The average Shoreline Departure Rating dropped to 7.78 due to poor performance from Air France and American Eagle
- The average Gap Departure Rating improved from 4.66 to 4.85

6. **SFO Jeppesen Chart Addition - Fly Quiet Program** - Bert Ganoung, Noise Abatement Manger

Comments / Concerns / Questions:

- Airport Facility Directory has been updated to include information on SFO Noise Abatement Procedures
- The SFO Noise Abatement Office in conjunction with Jeppesen has published a 10-4 regarding SFO Noise Abatement and Operational Procedures
- An inquiry was made regarding having the new 10-4 published in different languages for foreign pilots
- The international language of aviation is English and all pilots are required to be able to read and speak English and therefore should be able to understand this new publication
- All charts are published only in English
- This 10-4 publication provides a daily exposure of the Noise Abatement Procedures to flight crews
- The 10-4 publication only appears in the Jeppesen version of charts and it does not appear in the Federal publication of similar charts because the Federal version does not have a 10-4
- All airlines use Jeppesen charts

7. **Consideration of Draft Roundtable Memorandum of Understanding (MOU) Update and Draft Bylaws**

- a. Consideration of a Recommendation from the Roundtable Memorandum of Understanding (MOU) Update Subcommittee, re: Updated Roundtable MOU Draft Document March 2005 – Mark Church, Roundtable Vice-Chairperson

Comments / Concerns / Questions:

- An updated document was created by the Roundtable Memorandum of Understanding (MOU) Update Subcommittee that incorporates the original 1981 MOU and the two amendments
- The Roundtable's policy on not shifting noise is included in the updated MOU
- The updated MOU also contains a new section regarding making revisions and changes to the MOU that was not previously included
- The MOU is considered to be the founding document of the Roundtable and the intent is to not amend it on a frequent basis like perhaps the By-Laws
- Once approved by the Roundtable the updated MOU will be mailed out to the various City Councils for approval
- A request to include a specific statement in the updated MOU outlining the Roundtable's public outreach activities and communication plan was made

- The purpose of the Roundtable was not originally setup to be a mode of public outreach
- Each Roundtable Representative represents the public and it is the responsibility of each Representative to go out into their communities and discuss noise issues and bring those issues and concerns back to the Roundtable to discuss with the Airport, the airlines and other industry professionals
- A comment was made expressing a need for the Roundtable to revise Article III 4.c. to include a more detailed requirement in regards to the funding of the Roundtable
- A more detailed description and requirements relating to the funding of the Roundtable will be outlined in the By-Laws
- A few minor changes including the correction of various typos, formatting and other clarifications were requested

ACTION: Rich Newman **MOVED** to approve the draft MOU with the recommended changes and forward the document on to the appropriate City Councils. The motion was **SECONDED** by John Lee and **CARRIED, UNANIMOUSLY.**

- b. Consideration of a Recommendation from the Roundtable Operations and Efficiency Subcommittee, re: Draft Roundtable Bylaws – Mark Church, Roundtable Vice-Chairperson

Comments / Concerns / Questions:

- Before this the Roundtable has never had a written set of By-Laws under which it operates
- The By-Laws will serve as an operational guideline to the Roundtable and will help the Roundtable efficiently serve its membership and members of the public
- A request to include the information in Article VIII.8. on the invoice sent to each city was requested simply to remind them that once they give the Roundtable the money it will not be prorated back to them should their city choose to pullout from the Roundtable mid-year
- A change to Article III.7. indicating a voting representative instead of an elected representative should be sent as a replacement for an absent Roundtable Representative and his/her Alternate was made
- A question was raised regarding the need to include the information outlined in Article VI.3.
- Article VI.3. was included to insure the Brown Act is followed appropriately
- A question was raised regarding why the City and County of San Francisco's funding contribution outlined in the By-Laws (Article VIII.7.) did not specify an exact amount
- The funding contribution from the Airport and the City and County of San Francisco is at the discretion of the Airport Director, with approval from the Airport Commission
- The Airport's funding contribution can change from year to year and is subject to the agreement held between the City and County of San Francisco and the Roundtable
- A request to include the Roundtable's website address in the By-Laws was made
- A question regarding Article IX.5. was raised requesting clarification on which two Representatives will be allowed to vote if all three of the City and County of San Francisco Representatives are present
- The elected Representatives of the City and County of San Francisco will be the Representatives allowed to vote and the Airport Director will abstain from the vote
- A request was made to define and substantiate the difference between the following: member, advisory member, Representative within the pages of the By-Laws

8. 2004-2005 Roundtable Work Program Items

- a. Roundtable Fly Quiet Video Content and Funding – Heather Hoshii, Assistant Roundtable Coordinator

Comments / Concerns / Questions:

- Roundtable staff anticipates being able to earmark enough money in the Roundtable's 2005-2006 budget to complete the Jon C. Long Fly Quiet Video Project
- United Airlines recently pledge its support and assistance for the project in the form of an "in-kind contribution"

- The following items constitute the next step in the project:
 1. Discussion with and outline the details of United Airlines' project contribution and available resources
 2. Video script preparation
 3. Draft a scope of work for the project
 4. Secure the services of Russell Pearsall, Visual Effects Artist and Videographer via agreement/contract
 5. Prepare a project timeline and estimated date of completion

ACTION: John Lee **MOVED** to allow Roundtable staff to move forward with the Jon C. Long Fly Quiet Video Project. The motion was **SECONDED** by Judith Christensen and **CARRIED, UNANIMOUSLY.**

- b. Air Quality and Noise Impacts During Environmental Review – Walt Gillfillan, Project Manager/Consultant

Comments / Concerns / Questions:

- Air quality is handled by EPA through State and Local Air Resources Board not the FAA
- The FAA regulates noise at the source as part of the certification of new aircraft
- The Federal Government has preempted Local Government from effecting any control over aircraft in flight
- Congress has severely limited the ability of local airport proprietors to impose noise mitigation actions that restrict the operation of stage 3 aircraft at their airport
- Current technology suggests that future attempts to reduce aircraft emissions may cause an increase in aircraft noise and visa versa

- c. Fly Quiet Arrivals – Bert Ganoung, Noise Abatement Manager

Comments / Concerns / Questions:

- The metric for measuring arrivals over Foster City is similar to the metric used in the measurement of Shoreline Departures
- Airlines will be rated between the hours of 1 a.m. and 6 a.m.
- Almost everything currently included in the Fly Quiet Program is pilot controllable and it is important that the same applies for the arrival criteria
- Any airline flying through the portion of the "box" deemed poor would log zero points, marginal would log one point and good would receive two points
- Arrivals over Foster City will be evaluated and graded during a test period over the next few months
- Staff will report on the results of the test period at the next meeting

9. **Member Communications/Announcements** - Marland Townsend, Roundtable Chairperson

Comments / Concerns / Questions:

- Bert Ganoung, Noise Abatement Manager handed out the revised "Noise 101" binders

10. **ADJOURN**

The meeting was adjourned at approximately 9:20 p.m.