



# AIRPORT/COMMUNITY ROUNDTABLE

San Francisco International Airport and  
Local Governments in San Mateo County

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## REGULAR MEETING ANNOUNCEMENT

MEETING No. 261

Wednesday, December 3, 2008 7:00 p.m.

David Chetcuti Community Room at Millbrae City Hall  
450 Poplar Avenue ~ Millbrae, CA 94030  
(Access through Millbrae Library parking lot on Poplar Avenue)  
(See attached map)

\* \* \* \* \* *Note: Holiday Refreshments will be provided at this meeting* \* \* \* \* \*

## A G E N D A

1. Call to Order / Roll Call / Declaration of a Quorum Present - ACTION  
Mark Church, Roundtable Chairperson / David F. Carbone, Roundtable Coordinator
2. Public Comment on Relevant Items NOT on the Agenda – Mark Church INFORMATION  
Note: Speakers are limited to two minutes. Roundtable Members cannot discuss or take action on any matter raised under this item.

## C O N S E N T A G E N D A

Note: All items on the Consent Agenda are approved / accepted by one motion. A Roundtable Representative can make a request, prior to action on the Consent Agenda, to transfer a Consent Agenda item to the Regular Agenda. Any item on the Regular Agenda may be transferred to the Consent Agenda in a similar manner.

3. Consent Agenda Items – Mark Church INFORMATION / ACTION
  - a. Review of Airport Director's Report for September 2008 Pg. 12 – 19
  - b. Review of Airport Director's Report for October 2008 Pg. 20 - 27
  - c. Review of a Roundtable Regular Meeting Overview for October 2008 Pg. 28 - 33
  - d. Review of Correspondence/Information Items for December 2008 Pg. 34 - 72

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Note: Public records that relate to any item on the open session Agenda (Consent and Regular Agendas) for a Regular Airport/Community Roundtable Meeting are available for public inspection. Those records that are distributed less than 72 hours prior to a Regular Meeting are available for public inspection at the same time they are distributed to all Roundtable Members, or a majority of the Members of the Roundtable. The Roundtable has designated the Roundtable Administration Office, at 1828 El Camino Real, Suite 705, Burlingame, California 94010, for the purpose of making those public records available for inspection. The documents are also available on the Roundtable website at: [www.SFOroundtable.org](http://www.SFOroundtable.org).

Note: To arrange an accommodation under the Americans with Disabilities Act to participate in this public meeting, please call 650 / 363-4417 or 650 / 692-6597 during normal business hours (8 a.m. – 4 p.m.) at least two days before the meeting date.

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**AIRPORT/COMMUNITY ROUNDTABLE**  
Administration Office  
1828 El Camino Real, Suite 705  
Burlingame, CA 94010  
Ph: (650) 692-6597 Fax: (650) 692-6152

**AIRCRAFT NOISE ABATEMENT OFFICE**  
San Francisco International Airport  
P.O. Box 8097  
San Francisco, CA 94128  
Ph: (650) 821-5100 Fax: (650) 875-8596

## REGULAR AGENDA

4. Monthly Airport Director's Comments - INFORMATION  
John Martin, Director San Francisco International Airport
5. Approval of Roundtable Resolutions
  - a. Roundtable Resolution No. 08-09: A Resolution Congratulating ACTION/PRESENTATIONS  
the Federal Aviation Administration (FAA) on its 50<sup>th</sup> Anniversary – Mark Church Pg. 73 - 77
    1. Presentation of Resolution 08-09 to the FAA San Francisco Airports District Office (ADO) – Burlingame
    2. Presentation of Resolution 08-09 to the FAA San Francisco International Airport Air Traffic Control Tower (ATCT)
    3. Presentation of Resolution 08-09 to the FAA Northern California Terminal Radar Approach Control (TRACON)
  - b. Roundtable Resolution No. 08-10: A Resolution Congratulating ACTION/PRESENTATION  
the Oakland International Airport-Community Noise Management Forum on its 10<sup>th</sup> Anniversary – Mark Church Pg. 78 - 84
6. Review / Approval of a Revised Roundtable Logo and a New Roundtable Tag Line - David F. Carbone, Roundtable Coordinator ACTION  
Pg. 85 - 89
7. Roundtable Coordinator (Consultant Contract) Selection Process
  - a. Roundtable Coordinator (Consultant Contract) Selection Process: ACTION  
Approve Distribution of a Request for Qualifications (RFQ) to an Pg. 90 - 105  
RFQ Mailing List – Mark Church / David F. Carbone
  - b. Appoint a Roundtable Coordinator Selection Subcommittee to Evaluate ACTION  
Qualified Candidates and Make a Recommendation to the Full  
Roundtable – Mark Church / David F. Carbone *[No paper backup for this item]*
8. 2008 – 2009 Roundtable Work Program Items:
  - a. Update on the Activities of the Regional Airport Planning Committee (RAPC) INFORMATION  
Task Force, RE: Preparation of an Update of the Regional Airport System Pg. 106 - 145  
Plan Analysis (RASPA) Document – David F. Carbone
  - b. Results From the Airport Cooperative Research Program (ACRP) Report: INFORMATION  
Project No. 02-05, RE: *Guidebook on Community Response to Aircraft Noise* – Pg. 146 – 151  
Walt Gillfillan, Project Manager / Consultant
  - c. Review of Fly Quiet Program Quarterly Report – 3<sup>rd</sup> Quarter 2008 - Bert Ganoung, INFORMATION  
Noise Abatement Manager Pg. 152 - 163
  - d. Update on the Roundtable Fly Quiet Video Program Project – INFORMATION  
Heather Hoshii, Assistant Roundtable Coordinator
  - e. Update on Aircraft Noise Mitigation Research Effort  
*(Note: This Item continued to a future meeting)*
9. Member Communications / Announcements INFORMATION
10. ADJOURN ACTION

NOTE: Next Regular Roundtable Meeting Date: February 4, 2009

**Anticipated Agenda Items for February 2009:**

- Election of Roundtable Officers for 2009 (Chairperson and Vice-Chairperson)
- Report on Changes in Airline Service/Operations and Related Noise Impacts at SFO
- Approval of a Recommendation From the Roundtable Selection Subcommittee,  
RE: Recommended Consultant to Serve as the Roundtable Coordinator

**Roundtable Web Site:** [www.SFOroundtable.org](http://www.SFOroundtable.org)

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***HAPPY HOLIDAYS!* FROM THE ROUNDTABLE STAFF / CONSULTANTS  
AND THE SAN FRANCISCO INTERNATIONAL AIRPORT NOISE ABATEMENT  
OFFICE STAFF**

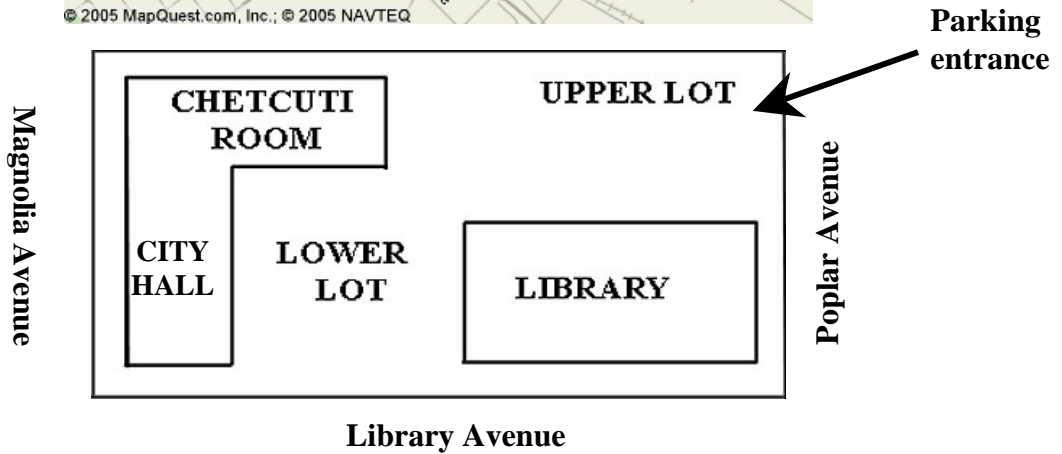
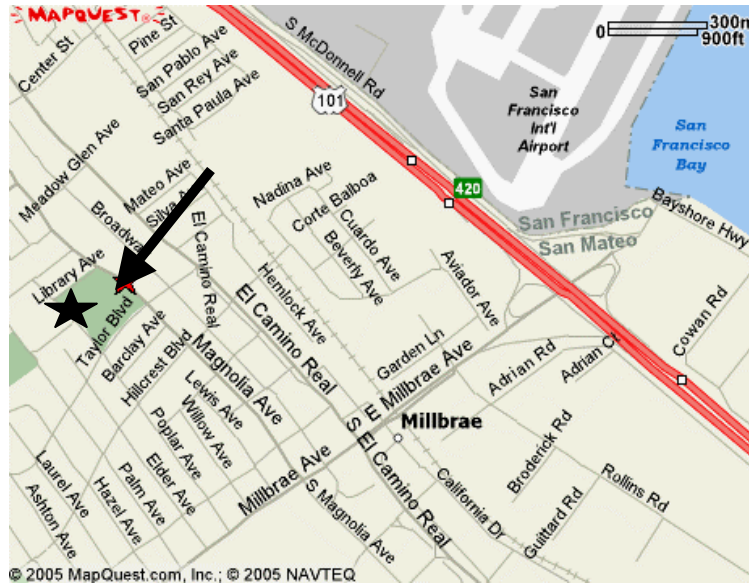


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San Francisco International Airport and  
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## AIRPORT/COMMUNITY ROUNDTABLE MONTHLY MEETING PLACE

**Dave Chetcuti Community Room**  
**450 Poplar Avenue ~ Millbrae, CA 94030**  
(access through Millbrae Library parking lot on Poplar Avenue)  
**(650) 259-2363**

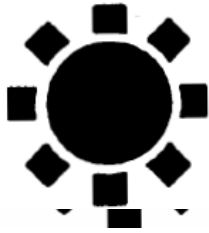


### AIRPORT/COMMUNITY ROUNDTABLE

Administration Office  
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## WELCOME

The Airport/Community Roundtable is a voluntary committee that provides a public forum to address community noise issues related to aircraft operations at San Francisco International Airport. The Roundtable encourages orderly public participation and has established the following procedure to help you, if you wish to present comments to the committee at this meeting.

- You must fill out a Speaker Slip and give it to the Roundtable Coordinator at the front of the room, as soon as possible, if you wish to speak on any Roundtable Agenda item at this meeting.
- To speak on more than one Agenda item, you must fill out a Speaker Slip for each item.
- The Roundtable Chairperson will call your name; please come forward to present your comments.

The Roundtable may receive several speaker requests on more than one Agenda item; therefore, each speaker is limited to two (2) minutes to present his/her comments on any Agenda item unless given more time by the Roundtable Chairperson. The Roundtable meetings are recorded. Copies of the meeting tapes can be made available to the public upon request. Please contact the Roundtable office if you would like a copy of the meeting tapes.

Roundtable Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the Agenda, Meeting Notice, Agenda Packet, or other writings that may be distributed at the meeting, should contact David Carbone at least two (2) working days before the meeting at the phone, fax, or e-mail listed below. Notification in advance of the meeting will enable Roundtable staff to make reasonable arrangements to ensure accessibility to this meeting.

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## AIRPORT/COMMUNITY ROUNDTABLE OFFICERS / STAFF/ CONSULTANTS

### Chairperson:

**MARK CHURCH**, Supervisor  
County of San Mateo  
Phone: (650) 363-4571

### Vice-Chairperson:

**RICHARD NEWMAN**  
Chairperson, C/CAG\* Airport Land Use Committee  
Phone: (650) 692-6597 (Roundtable Office (M - W))

### Roundtable Coordinator:

**DAVID F. CARBONE**,  
Transportation Systems Coordinator  
County of San Mateo  
Phone: (650) 692-6465 or (650) 363-4417

### Assistant Roundtable Coordinator (Consultant)

**HEATHER R. HOSHII**  
Roundtable Office, Burlingame  
Phone: (650) 692-6028

### Roundtable Administrative Staff:

**CONNIE M. SHIELDS**, Administrative Assistant  
County of San Mateo  
Phone: (650) 692-6597  
County of San Mateo

### Roundtable Project Manager (Consultant)

**WALTER GILLFILLAN**  
Email: walter@gillfillan.com  
Phone: (650) 692-6028

### Roundtable Media Program (Consultant)

**CARLA DeLUCA**, Principal, LUCA LLC  
Email: cd@lucaglobal.com  
Phone: (415) 281-7165

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ROUNDTABLE WEB SITE ADDRESSES: [www.SFOroundtable.org](http://www.SFOroundtable.org)

\* City/County Association of Governments of San Mateo County



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## ABOUT THE AIRPORT/COMMUNITY ROUNDTABLE

### ROUNDTABLE OVERVIEW

The Airport/Community Roundtable was established in May 1981, by a Memorandum of Understanding (MOU), to address noise impacts related to aircraft operations at San Francisco International Airport (SFO). The Airport is owned and operated by the City and County of San Francisco, but it is located entirely within San Mateo County. This voluntary committee consists of 23 appointed and elected officials from the City and County of San Francisco, the County of San Mateo, and several cities in San Mateo County (see attached Membership Roster). It provides a forum for the public to address local elected officials, Airport management, FAA staff, and airline representatives, regarding aircraft noise issues. The committee monitors a performance-based aircraft noise mitigation program, as implemented by Airport staff, interprets community concerns, and attempts to achieve additional noise mitigation through a cooperative sharing of authority brought forth by the airline industry, the FAA, Airport management, and local government officials. The Roundtable adopts an annual Work Program to address key issues. The Roundtable is scheduled to meet on the first Wednesday of the following months: February, April, June, August, October, and December. **Regular Meetings are held on the first Wednesday of the designated month at 7:00 p.m. at the Dave Chetcuti Community Room, 450 Poplar Avenue, Millbrae, California. Special Meetings and workshops are held as needed. The members of the public are encouraged to attend the meetings and workshops to express their concerns. For more information about the Roundtable, please contact Roundtable staff at (650) 363-4417.**

### POLICY STATEMENT

The Airport/Community Roundtable reaffirms and memorializes its longstanding policy regarding the “shifting” of aircraft-generated noise, related to aircraft operations at San Francisco International Airport, as follows: **“The Airport/Community Roundtable members, as a group, when considering and taking actions to mitigate noise, will not knowingly or deliberately support, encourage, or adopt actions, rules, regulations or policies, that result in the “shifting” of aircraft noise from one community to another, when related to aircraft operations at San Francisco International Airport.”** (Source: Roundtable Resolution No. 93-01)

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### FEDERAL PREEMPTION, RE: AIRCRAFT FLIGHT PATTERNS

**The authority to regulate flight patterns of aircraft is vested exclusively in the Federal Aviation Administration (FAA). Federal law provides that:**

“No state or political subdivision thereof and no interstate agency or other political agency of two or more states shall enact or enforce any law, rule, regulation, standard, or other provision having the force and effect of law, relating to rates, routes, or services of any air carrier having authority under subchapter IV of this chapter to provide air transportation.” (49 U.S.C. A. Section 1302(a)(1)).

Attachment

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## MEMBERSHIP ROSTER OCTOBER 2008

### REGULAR MEMBERS

(See attached map of Roundtable Member Jurisdictions)

#### CITY AND COUNTY OF SAN FRANCISCO

##### BOARD OF SUPERVISORS

**Representative:** Vacant

**Alternate:** Vacant

#### CITY AND COUNTY OF SAN FRANCISCO

##### MAYOR'S OFFICE REPRESENTATIVE

**Julian C. L. Chang**, Mayor's Office Representative (Appointed)

**Alternate:** Gavin Newsom, Mayor

#### CITY AND COUNTY OF SAN FRANCISCO

##### AIRPORT COMMISSION

**John L. Martin**, Airport Director (Appointed)

**Alternate:** Mike McCarron, Director, Bureau of Community Affairs

#### COUNTY OF SAN MATEO BOARD OF SUPERVISORS

**Mark Church**, Supervisor / Roundtable Chairperson

**Alternate:** Jerry Hill, Supervisor

#### C/CAG\* AIRPORT LAND USE COMMITTEE (ALUC)

**Richard Newman**, Aviation Representative (Appointed) and ALUC Chairperson/  
Roundtable Vice-Chairperson

**Alternate:** Carol Ford, Aviation Representative (Appointed)

#### TOWN OF ATHERTON

**Kathy McKeithen**, Council Member

**Alternate:** Vacant

#### CITY OF BELMONT

**Bill Dickenson**, Council Member

**Alternate:** Warren Lieberman, Council Member

#### CITY OF BRISBANE

**Sepi Richardson**, Council Member

**Alternate:** Cy Bologoff, Council Member

#### CITY OF BURLINGAME

**Jerry Deal**, Council Member

**Alternate:** Ann Keighran, Council Member

\* Citv/County Association of Governments of San Mateo County

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MEMBERSHIP ROSTER OCTOBER 2008 (Continued)  
Page 2 of 3

**CITY OF DALY CITY**

**Carol Klatt**, Council Member  
Alternate: Vacant

**CITY OF FOSTER CITY**

**Linda Koelling**, Council Member  
Alternate: Art Kiesel, Council Member

**CITY OF HALF MOON BAY**

**Naomi Patridge**, Council Member  
Alternate: John Muller, Council Member

**TOWN OF HILLSBOROUGH**

**Christine Krolik**, Council Member  
Alternate: Catherine Mullooly, Council Member

**CITY OF MENLO PARK**

**Andrew Cohen**, Council Member  
Alternate: Richard Cline

**CITY OF MILLBRAE**

**Marge Colapietro**, Council Member  
Alternate: Dan Quigg, Council Member

**CITY OF PACIFICA**

**Sue Digre**, Council Member  
Alternate: Julie Lancelle, Council Member

**TOWN OF PORTOLA VALLEY**

**Steve Toben**, Council Member  
Alternate: Ann Wengert, Council Member

**CITY OF REDWOOD CITY**

**Jim Hartnett**, Council Member  
Alternate: Vacant

**CITY OF SAN BRUNO**

**Ken Ibarra**, Council Member  
Alternate: Rico Medina, Council Member

**CITY OF SAN CARLOS**

**Omar Ahmad**, Council Member  
Alternate: Bob Grassilli, Council Member

**CITY OF SAN MATEO**

**John Lee**, Council Member  
Alternate: Vacant

**CITY OF SOUTH SAN FRANCISCO**

**Mark Addiego**, Council Member  
Alternate: Richard Garbarino, Council Member

**TOWN OF WOODSIDE**

**David Burow**, Council Member  
Alternate: Vacant



## **ROUNDTABLE ADVISORY MEMBERS**

### **AIRLINES/FLIGHT OPERATIONS**

Pat Durgan, Chief Pilot, United Airlines  
Paul Singer, Assistant Chief Pilot, United Airlines  
Captain Greg Baden, Chief Pilot, Northwest Airlines  
Captain Mark Epperson, Chief Pilot, American Airlines

### **FEDERAL AVIATION ADMINISTRATION**

**Airports District Office, Burlingame**  
Elisha Novak

**SFO Air Traffic Control Tower**  
Greg Kingery  
Sean Cullinane

**Northern California Terminal Radar Approach Control (TRACON)**  
Patty Daniel

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## **ROUNDTABLE STAFF/CONSULTANTS**

David F. Carbone, Transportation Systems Coordinator, County of San Mateo/Roundtable Coordinator  
Heather R. Hoshii, Assistant Roundtable Coordinator / Consultant  
Connie Shields, Administrative Assistant, County of San Mateo  
Walter Gillfillan, Roundtable Project Manager / Consultant  
Carla DeLuca, Roundtable Media Program / Consultant

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## **SAN FRANCISCO INTERNATIONAL AIRPORT NOISE ABATEMENT STAFF**

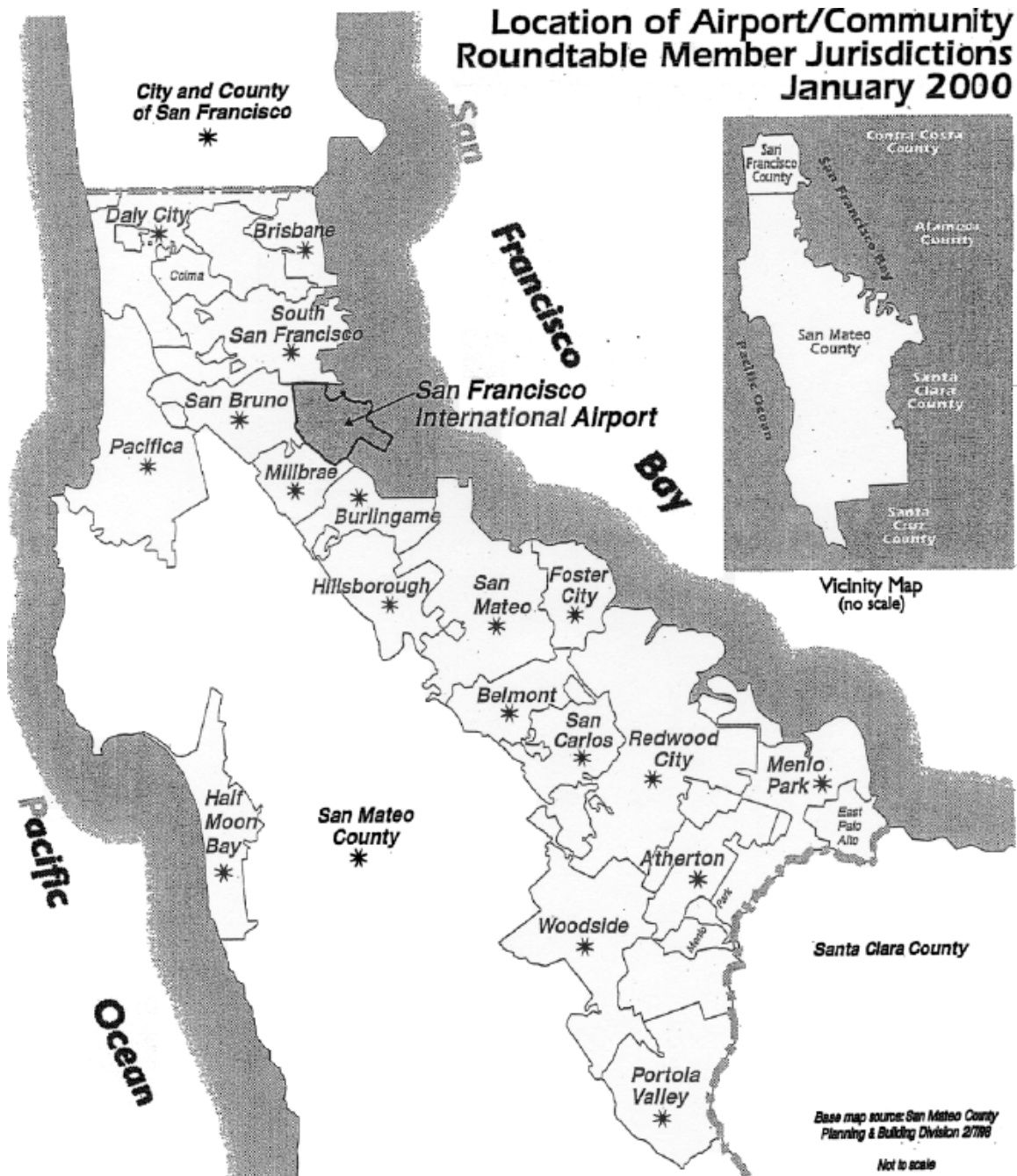
Mike McCarron, Director, Bureau of Community Affairs  
Bert Ganoung, Noise Abatement Manager  
David Ong, Noise Abatement Systems Manager  
Dia Wynn, Senior Noise Abatement Specialist  
Richard Flaa, Noise Abatement Specialist  
Gail Van Sciver, Noise Abatement Office Administration Secretary  
Barbara Lawson, Noise Abatement Office Senior Information Systems Operators  
Shirley Burdett, Noise Abatement Office Senior Information Systems Operators



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## ROUNDTABLE MEMBER JURISDICTION MAP



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## **CONSENT AGENDA**

**Regular Meeting  
December 3, 2008**

**Agenda Items 3.a – 3.d**

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